# 5/11/2019 Meeting Minutes

* Met up with the team for the first time. The team members consist of:
* Luke Gough
* Kyer Potts
* Brandon Price
* We decided to use discord as our social media networking platform to communicate with each other.
* We all concluded as naming our team BKL development.
* We discussed layout standards as a team and we have also agreed on our standard template that we will use for documenting throughout our whole project, so we will keep consistency.
* Created a team outlook account used for signing up to many services that we require to use for our project and other team related activities.
* Using the team outlook email to create a GitHub, so we can use GitHub as our version control.
* Team will be using XAMPP to host the database, front end and back end.
* We are using the Bootstrap library to build responsive mobile websites with the HTML programming language.

# 6/11/2019 Meeting Minutes

* Decided on team roles
  + Scrum Master – Kyer Potts
  + Programming – Luke Gough
  + Testing – Brandon Price
* Conducted test on first prototype
* Outlined testing plan
* Outlined SRS documentation